

Environmental Checklist Tool

Classroom:

Date:

General classroom appearance

Are the furniture tops clear?	
Are cupboard doors closed?	
Are the blinds closed when the sun shines in?	
Are all cupboards and boxes labelled clearly?	
Are all resources stored in cupboards or lidded boxes?	

Organisation of room

Is there a clear area for group work?	
Is there a clear snack area (or a strategy which indicates change of use)?	
Are work areas clearly organised with resources clearly labelled so pupils can access the materials they need?	
Are materials/stationary in a good state of repair?	

Computer

Are wires hidden?	
Are stop/no touching signs in places for when the computer is not in use?	
Is the computer area clean and tidy?	

Sound

Are windows closed if people are outside?	
Do chairs have stoppers to minimise noise?	

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Staff

Do staff consider clothing choices (remembering bright and highly patterned clothing may not conducive to learning)?	
Are accessories kept to a minimum?	
Do staff avoid wearing strong perfume or hair products?	
Do staff support understanding using symbols?	
Do staff use minimal language where appropriate?	
Are staff conversations kept to essential information only in the presence of pupils?	

Areas for development